

## RENTAL OF FACILITIES

Use of the Club is at the sole discretion of the Board, and will be acted on upon receipt of a properly and fully completed Rental Application and all applicable fees in advance. Application must be made at least thirty (30) days prior to the event, and must be directed to a member of the Board. Email is an accepted filing method as long as the sender confirms receipt with the Board member. The board will respond to the request within 24 hours of the monthly Board meeting after receipt of the application. The Board meets monthly on the second Thursday of every month.

### **Rental Of Facilities**

Rental Fees for non-members will be charged as follows: Sixty dollars (\$60) per hour with a three hour minimum.

Rental Fees for Trial Memberships will be charged as follows: Fifty dollars (\$50) per hour with a three hour minimum.

Rental Fees for Memberships in good standing will be charged as follows: Thirty dollars (\$30) per hour with a three hour minimum.

Refundable security/cleaning deposit of Seventy-Five Dollars (\$75.00) per daily rental is required and due with the request, amount of refund at sole discretion of Board.

Rental Fee for Winneberg HOAs and clubs/groups with at least one Winneberg Club Member is Twenty-Five Dollars (\$25.00) per event.

Catering can be arranged directly by the renting party.

Serving alcoholic beverages must be handled directly through the Club. All alcoholic beverages consumed at the Club must be purchased through and served by the Club.

Cleaning after parties is the responsibility of the renter. The facilities must be restored to their original condition and all trash must be disposed of and placed in the proper trash dumpster. Failure to satisfactorily clean the facility will result in loss of deposit, along with any additional fees associated with damage or proper clean-up.

# Clubhouse Rental Application

Applicant Name			
	First	Middle Initial	Last
Applicant Address			
	Street Number	Street Name	
Address			
	City	State	Zip Code
Telephone Number	(      )      -		
	Area code	Number	
Email address			

## EVENT DETAILS

Date /Start/End	/ /      to		
	MM/DD/YYYY	Start Time	End Time
Purpose of Event			
No. of Attendees	#      #		
	Over 21 years	Under 21 years	

Do you need bar Service?<sup>1</sup>  Y  N      Will you be using a caterer?<sup>2</sup>  Y  N      Kitchen?  Y  N

1-All alcohol service must be by a Basset certified server.  
 2-For Rental rates and additional information, please refer to Attachments B *Use of Facilities* and C *Rental of Facilities*

**COMPLETE AND RETURN TO A WINNEBERG CLUB BOARD MEMBER**